

# I Need Help! What Should I Do?

One of the most important reasons workers form unions is to have representation on the job. With a union, there will always be someone to turn to if you need help.

## What should you do when you need help?

# CONTACT YOUR UNION!

**M**y supervisor just called me in to his office. He said he wants to ask me some questions. What should I do?

Ask for union representation. You have the right to have a union representative any time you are being questioned and the questions may lead to discipline or adverse action.



**M**anagement is suspending me (sending me home). They say I did something wrong and want me to sign a disciplinary form. What should I do?

- If you are called in and asked to sign a disciplinary form and you do not agree with what is written on it . . .

ASK the manager “Can I refuse to sign?”

**If they say you can refuse to sign, then don’t sign.**

- If management directly orders you to sign the form . . .

ASK the manager “Does this mean I agree with what is written on the form?”

**If they say yes, sign the form and write “I DO NOT AGREE” next to your signature.**

- If management says your signature ONLY means you acknowledge receiving the form . . .

**You may sign the form.**

**Anytime you are disciplined, call your union representative as soon as you are off the clock.**

**I**m having problems at home. I have young kids and my elderly mom is not well. I’m getting really stressed out. What should I do?

Talk with your steward or unit officers, or call your Business Agent. The ILWU helps you with problems off the job, too.

## All ILWU members should know:

- The name of the steward in your department, or the names of your unit officers.
- The name and contact number of your Business Agent (BA).

(See the box below for information on your BA or officers, or call your Division.)

### The phone number of your Division Office:

#### Hawaii Division

(808) 935-3727

(808) 775-0443

#### Maui Division

(808) 244-9191

#### Kauai Division

(808) 245-3374

#### Oahu Division

(808) 949-4161, ext. 4798

#### Hawaii Longshore Division

(808) 949-4161, ext. 4799

3-10-16 eo



Business Agent: \_\_\_\_\_

Officer(s): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Steward(s): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_